

(Annexure : II)

## ADDENDUM

Please refer to our RFP 05/2024-25 dated 19.08.2024 regarding empanelment of Printers for printing and supply of stationery items. **Based on pre bid meeting dated 29.08.2024 some addendums are being incorporated which are as follows:**

- SPLIT OF WORK ORDER-** Bank at its sole discretion may split the work order/contract between L- 1, L-2, L-3, L-4 and so on in different districts / regions, provided L-2, L-3, L-4 match the rate of L-1 bidder. Preference of selection of the districts/regions will be given in order of L-1, L-2, L-3, L-4 and so on to eligible bidders.
- ADDITION OF RATE PER UNIT COLOUMN IN FINANCIAL BID**

## FINANCIAL BID

### PRINTING OF GENERAL STATIONERY ITEMS

SN	Stationery Items	Size (in cm)	Paper Color	Type	Paper quality (GSM)	Tentative Quantity	Rate per unit (Rs.)	Total Cost (Rs.)
	<b>FORMS</b>							
1	SB Withdrawal	18 x 10.50	Blue	Pad	70	50000		
2	Deposit slip	27 x 9	White & perforated ( both side)	Pad	70	65000		
3	KCC withdrawal	27 x 9	White & perforated	Pad	70	13000		
4	Debit Voucher	18 x 10.50	White	Pad	60	11000		
5	Credit Voucher	18 x 10.50	Blue	Pad	60	11000		



6	NEFT/RTGS Form	27 x 9	White	Pad	60	7000		
7	SB A/c opening form with CKYC page	27 x 22 (4 sheets Both side )Total 8 page	White	Pc.	70	600000		
8	SB No-Frill A/c opening form with CKYC page	27 x 22 (1 sheet Both side)	White	Pad	70	50000		
9	SHG A/c opening form	27 x 22 (3 sheets Both side)Total 6 page	White	Pc.	70	20000		
10	CKYC Declaration form	27 x 22	White	Pad	64	1000		
11	15G	27 x 22 - Both side	White	Pad	64	500		
12	15H	27 x 22 - Both side	White	Pad	64	500		
13	PMSBY	27 x 22 - Both side	White	Pad	64	10000		
14	PMJJBY	27 x 22 - Both side	White	Pad	64	10000		
15	APY	27 x 22	White	Pad	64	10000		
16	Multi-request form	27 x 22	White	Pad	64	6000		
17	DP note & delivery letter	32 x 21	Ledger paper	Pad	80	225		
18	KYC form	27 x 22	White	Pad	64	4000		
19	Aadhar seeding request	27 x 22	White	Pad	64	3000		
20	Letter head	A4	Multicolour	Pad	70	80		
21	Letter head	A4	Multicolour (Bond Paper)	Pad	90	20		
22	Leave application	27 x 22	White	Pad	64	350		
23	TA bill	27 x 22	White	Pad	64	200		
24	Revival letter	27 x 22	White	Pad	64	800		

25	Arrangement letter	27 x 22	White	Pad	64	100		
26	Single side form (for any new form)	27 x 22	White	Pad	64	100		
27	Both side form (for any new form)	27 x 22	White	Pad	64	100		
	<b>PASSBOOK</b>							
28	Saving Passbook with cover	20 Pages - 21 x 18	Cover & Forward in multicolour Art paper & other inner pages B/W	Passbook	210/70	600000		
29	KCC loan passbook with cover	10 Pages - 21 x 11	Cover & Forward Art Board (White) & other inner pages in B/W (Ledger)	Passbook	120/70	55000		
30	Loan passbook	12 Pages - 21 x 11	Cover & Forward in white art board & other inner pages in White	Passbook	120/70	8000		
31	Student Passbook	2 Pages - 21 x 18	Forward in multicolour Art paper	Passbook	170	5000		
32	KCC Booklet	40 Pages - 32 x 20	Cover & Forward in sky blue Century Board (02 page) & other inner pages B/W Maplitho (18 pages) & Ledger (18 pages)	Booklet Cloth binding	130-Century Board /80 Maplitho & Ledger	100000		

33	SHG Booklet	52 Pages - 32 x 20	Cover & Forward in White 130- Century Board (02 page) & other inner pages B/W Maplitho (30 pages) & Ledger (18 pages)	Booklet Cloth binding	130- Century Board /80 Maplitho & Ledger	30000		
<b>REGISTERS (Standard Size – 32 cm x 21 cm otherwise mentioned)</b>								
34	A/c opening register.	100 sheets	Ledger paper with page numbering	Register	70	500		
35	BMDP Register	100 sheets - A3 (50 + 50)	White – perforated	Register	70	500		
36	System Suspense control register	100 sheets - 32 x 42	White with page number	Register	70	500		
37	Valut reg. (200 page)	100 sheets	Ledger paper with page numbering	Register	70	500		
38	Daily Cash Book reg. (200 page)	100 sheets	Ledger paper with page numbering	Register	70	500		
39	BD register	100 Pages= 50 sheets	Ledger paper with page numbering	Register	70	500		
40	Passbook issue register (200 page)	100 sheets	Ledger paper with page numbering	Register	70	500		
41	Write off register	100 sheets	Ledger paper with page numbering	Register	70	500		
42	Demy Register	100 sheets	Ledger paper with page numbering	Register	70	2500		

43	Demy Register	100 Pages= 50 sheets	Ledger paper with page numbering	Register	70	2500		
44	Loan application received & Disposed off register	100 sheets (100 folio)	Ledger paper with page numbering	Register	70	500		
45	Document Execution Register	100 sheets	Ledger paper with page numbering	Register	70	500		
46	EM/Title deed Register	100 sheets	Ledger paper with page numbering	Register	70	50		
47	Suit filed Register	100 sheets	Ledger paper with page numbering	Register	70	500		
48	Compromise Register/OTS register	100 sheets	Ledger paper with page numbering	Register	70	500		
49	Cheque Book Issue Register	100 sheets	Ledger paper with page numbering	Register	70	500		
50	Nomination Register	100 sheets	Ledger paper with page numbering	Register	70	500		
51	Fixed Assets Register	100 sheets	Ledger paper with page numbering	Register	70	500		
52	Register of Activation of Dormant/In- operative Accounts	100 sheets	Ledger paper with page numbering	Register	70	500		
53	Inspection Register	100 sheets	Ledger paper with page numbering	Register	70	500		
							<b>GRAND TOTAL (Rs.)</b>	

**Note:**

- 1 Pad = 100 leaf
- Please ensure verifying the specification of stationery by your own.

All other terms and conditions of the RFP will remain unchanged.

**General Manager**