

**QUOTATION INVITED FOR FURNISHING OF DONIHARI BRANCH PREMISES**

Date – 18-10-2021

Bids are invited in closed envelope from furnishers towards furnishing of our Donihari Branch at address: Main Road At+Po- Donihari Distt- Deoghar Jharkhand.

2. Bid (Tender papers should be properly sealed and must reach to under mentioned address latest by 5:00 PM on 01-11-2021.

The Regional Manager  
Jharkhand Rajya Gramin Bank  
Region VII  
Nand Ganga Bhawan,  
Near Geeta Devi DAV Public school  
Caster Town , Deoghar 814112

3. All other terms and conditions shall be as per Annexure-II.

4. Specifications (Annexure-III), Layout of furnishing (Annexure IV).



**Ravi Shankar Lal**  
**Regional Manager**

JHARKHAND RAJYA GRAMIN BANK , REGION VII, DEOGHAR

Annexure- I to RFP dated 18-10-2021

DISCLAIMER

The information contained in this Request for proposal (RFP) document or information provided subsequently to bidder(s) or applicants whether verbally or in documentary form by or on behalf of Jharkhand Rajya Gramin Bank, Region VII (BANK) is provided to the bidders on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

This RFP is neither an agreement nor an offer and is only an invitation by the Bank to the interested parties for submission of bids. The purpose of RFP is to provide the bidder(s) with information to assist the formulation of their proposals. The RFP does not claim to contain all the information of each bidder may require. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules and regulations as to the accuracy, reliability or completeness of this RFP. Bank may in its absolute discretion, but without under any obligation to do so, update, amend or supplement the information in this RFP.



(R S LAL)  
REGIONAL MANAGER

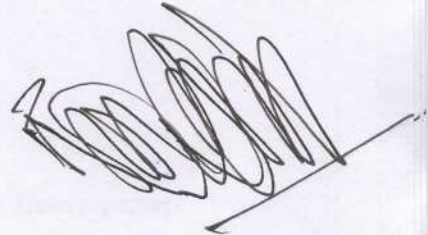
JHARKHAND RAJYA GRAMIN BANK, REGION DEOGHAR

ANNEXURE-II for RFP

**TERMS and CONDITIONS**

1. Submission of quotation i.e. participation in bid for this Request for Proposal (RFP) implies that the participant agree /agrees to the terms and conditions, laid down hereunder.
2. Participation in this tender is open for furnishes preferably having experience of furnishing a bank, Branch office premises.
3. Envelopes containing quotation MUST on the top of the envelope be marked "QUOTATION FOR FURNISHING OF Donihari BRANCH".
4. The Bank may not necessarily accept the lowest tender and decision of the Bank in this regard will be final. Bank will not be bound to assign any reason for any of its decision in this regard.
5. In case of tie (same cost offered by more than one participant/participants). The bank will have right to decide at/its own discretion.
6. Payments towards furnishing of the premises are subject to satisfactory execution of work.
7. If any or more portions of furnishing work is found to be below satisfaction and/or materials used for furnishing is found as to have been used in deviation of specifications. The furnisher will be liable to set right the same at his/their own expenses.
8. There is no requirement of any security deposit at the time of submission of bid.
9. The Bank reserves the right to cancel the tender process at any time without assigning any reason.

In the above text Bank means JHARKHAND RAJYA GRAMIN BANK, with its Head Office at Market Complex, 3<sup>rd</sup> Floor Zila Parishad office premises, Kutchery Road, Ranchi-834001 of its Regional Office 7, Nand Ganga Bhawan, Near DAV public school, Castier Town, Deoghar,814112

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the end, located in the bottom right corner of the page.

ANNEXURE-II for RFP

**SPECIFICATIONS:**

(For Furnishing of Donihari Branch)

**1. CASH COUNTER**

- (a) Size of vertical facia made with 18mm thick plywood and 1mm lamination.
- (i) Front: Height: 4' 6"  
Width: 6'
- (ii) Side (1): Height: 4' 6"  
Width: 5'
- (iii) Door: Height: 4' 6"  
Width: 2' 6"
- (b) Toughened 12mm Glass with height of 2' to be placed vertically on all the three sides including the door. A semi circled cut ( diameter 9") at the bottom of the front glass for cash transaction to be made.
- (c) A circular cut with diameter 6" in the middle of the front glass panel.
- (d) Working Top at 2' 6" above floor level to be made of 25 mm thick plywood with 1mm thick laminate. Proper beading to be done on exposed ends.
- (e) On the right hand side below the working top one drawer measuring 1'6"x9"x2'6" and cupboard measuring 1'6"x1'6"x3' to be made.
- (f) Adequate space for placement of standard sized CPU to be made below the working top.
- (g) A keyboard tray to be fixed just below the working top.
- (h) A hole with suitable covering to be made on the working top for insertion of computer cables etc.
- (i) A transaction top measuring 1'3"x4'6" to be made at height of 4'6" 9 (i.e. just above the wooden part) of vertical facia on the front side. 6" of the same top will be projected on the customer side and remaining will be inside the cash cabin.
- (j) A horizontal footrest to be fixed at appropriate height.

**DEALING COUNTER**

- (a) Size of vertical facia made with 18mm thick plywood with 1mm lamination. (Two separate counter placed side by side)
- Front: Height: 2'6"  
Width: 6'
- (b) Working top at 2'6" above floor level to be made of 25mm thick plywood with 1mm thick laminate. Proper beading to be done on exposed ends.
- (c) Working top of the dealing counter will extend 9" on the customer area and will provide 2'6" space on staff side.

- (d) Toughened 12mm Glass with height of 1 to be placed vertically in the front.
- (e) Arrangement of sitting of two staff on the front dealing counter will have to be made.
- (f) two sets of drawer measuring 1'6 x 9" x 2'6" and a cupboard measuring 1'6 x 9" x 2'6" to be made for both the staff.
- (g) Adequate space for placement of standard sized CPU to be made below the working top for both the staff.
- (h) A keyboard tray to be fixed just below the working top for the staff.
- (i) Holes (Cable Manager) with suitable covering to be made on the working top for insertion of computer cable etc.
- (j) A horizontal footrest to be fixed at appropriate height.
- (k) A partition of right side of dealing counter to be made of 25mm thick plywood with 1mm thick laminate measuring 8' x 9' and door of 3' x 9'
- (l) BM Cabin measuring 10'x10' x9' with two door and working table as per the layout plan with two side drawer and cupboard.
- (m) A partition on left side of cash counter to be made of 25mm thick plywood with 1 mm thick laminate measuring 9'x9'.

#### **4. GENERAL :**

- (a) The specifications as mentioned above are only broad ones and may require more detailing.
- (b) Handles on the doors and drawers/cupboards etc. have to be sober looking with metal finish and should essentially match with decor.
- (c) Pasting of the laminates to be made with best quality of adhesive.
- (d) Necessary teak wood beading to be made on all the exposed portion.

#### **5. COLOURS OF LAMINATION:**

- a. Dark Blue up to height of 1'6" from the floor on all the facia.
- b. Off white above the Dark Blue up to the height of facia.

#### **6. STANDARD OF MATERIAL TO BE USED:**

- a. Ply Wood: Green Ply (BWR Grade) / Sardis Plywood (BWR Grade)
- b. Laminates: Green/ Formica/ Durian.
- c. Glass: Modi/Asahi/ Saint/ Gobin.
- d. Wood Preservative: Bison by British Paints. Termiseal by PCI.
- e. Paint: ICI Dulux. Asian paints. Berger.
- f. Adhesive: Fevicol SH/ Jivanjor
- g. Screws: GKW/Nettle Fold.
- h. Locks: Godrej
- i. Door Latch: Godrej.
- j. Night Latch: Godrej.
- k. Keyboard Trey: EBCO.
- l. Cable Organiser: EBCO.
- m. Colour of the laminates will have to approved by the bank.

# Layout Plan Dorrinazi (95)

